

Appendix 2

Online Continuing Education Master's Program of Teaching Chinese as a Foreign Language Department of Chinese as a Second Language National Taiwan Normal University (2025 Academic Year) Deposition of Admission Documents

The applicant _____ holds a diploma from _____.
(Please fill in a name) (Please fill in the school graduated from)

As an applicant of the Online Continuing Education Master's Program of Teaching Chinese as a Foreign Language (2025 Academic Year) of Department of Chinese as a Second Language, I hereby submit the following documentation in accordance with the requirements:

Holder of academic credentials from a Taiwanese institute

- Digital file of the applicant's highest diploma

Holder of academic credentials from a Hong Kong, Macao, or foreign institute

(Those with diplomas from foreign academic institutions or academic institutions on Taiwan's list of approved Hong Kong or Macao schools)

- The original copy of the diploma authenticated by an overseas representative office of Taiwan.
- The original copy of transcripts containing grades obtained through all years of study authenticated by an overseas representative office of Taiwan.
- The original exit and entry records issued by the immigration and customs authority (if the applicant is a foreigner or an Overseas Chinese, it is not necessary to provide these records.)
- ※ If the original diploma or transcripts are not in Chinese or English, applicant must additionally submit a Chinese or English translation, and subsequently submit the translation to an representative office of Taiwan in the relevant country for authentication, or the documents may be submitted for notarization by a district court or public notary.
 - ※ For the authentication of overseas diplomas, please refer to the Bureau of Consular Affairs website at: <https://www.boca.gov.tw/mp-1.html>

Students with diplomas from universities or institutions in Mainland China recognized by Taiwan should complete the notarization procedure with related agencies:

(Students with diplomas from universities or institutions in Mainland China recognized by Taiwan should complete the notarization procedure with related agencies)

- A copy of the authentication report of the diploma (graduation) certificate from the China Higher Education Student Information and Career Center.
- A copy of the authentication report of the degree (graduation) certificate from the China Academic Degrees & Graduation Education Development Center.
- A copy of the authentication report for the transcripts obtained through all years of study issued by the China Higher Education Student Information and Career Center or China Academic Degrees & Graduation Education Development Center.
- Students with Masters' degrees or above should submit a copy of their dissertations (the dissertation seal is only required on the cover).
- Taiwanese students should provide a certificate of entry and exit dates or a digital copy of the certificate of entry and exit dates (the certificate should include the entire duration of study in Mainland China) issued by the National Immigration Agency of the Ministry of the Interior.

**Entry and Exit Records for Students Undergoing Temporary Studies at Local Universities
(Foreign applicants or overseas compatriots do not need to complete this form)**

	Year and Month of Departure	Year and Month of Return	Total
1	Year Month	Year Month	Year Month
2	Year Month	Year Month	
3	Year Month	Year Month	
4	Year Month	Year Month	
5	Year Month	Year Month	
6	Year Month	Year Month	

Important Information:

- 1. The above overseas academic qualification verification procedures are complex and time-consuming. Applicants are advised to carefully choose the academic qualifications they apply with. After admission, students will not be allowed to change the academic qualifications used for application (admission) on the grounds that "it is inconvenient to complete the verification process".**
- 2. Overseas academic qualifications used for application shall not have been obtained through remote digital classes.**

In the event that I have not prepared all of the documents listed above, I hereby agree to submit the abovementioned documents during registration if I am accepted into the program; or I shall voluntarily waive the acceptance qualifications obtained through this examination without objection.

Applicant:

Passport number:

Email:

Application date: ____/____/____ (YYYY/MM/DD)